Please submit this application to apply to host a Chapter Development Session virtually on **Monday, Sept. 21** from 4:30–5:30 p.m.

You must submit this completed form by **Monday, July 27, 2020** to Vice President of Chapter Development [Tiffany Ellington](mailto:vpchapterdev@prsa.org) and Executive Director [Jeneen Garcia](mailto:jeneen.garcia@prsa.org). Any additional supporting material that is provided at that time will help illustrate your Chapter’s vision for the session and is welcome to accompany this application. Teams are encouraged to submit an **optional** one-minute video to exhibit their team's understanding of the proposed topic, to showcase their personalities or demonstrate their ideas for the session. Forms must be typed and submitted electronically. Handwritten applications will not be considered.

**Session Information**

Hosting School/Chapter:

Proposed Session Title:

Topic Summary (75 words or fewer):

**Qualifications**

Chapter qualifications (200 words or fewer):

Chapter successes with proposed topic (200 words or fewer):

Explain how other Chapters can relate to presentation (200 words or fewer):

Please share how you will engage and interact with participants (200 words or fewer):

**Outline**

Please draft an outline of the proposed presentation (300 words or fewer):

**Deadlines**

Please provide a brief description of your Chapter’s proposed deadlines that will accompany the above outline of the presentation. Keep in mind, some work will have to be done on the presentation over the summer break to best prepare a presentation.

**Contact Information**

**Chapter Development Session Coordinator Information**

Name: Phone:

Permanent Address:

Email:

**PRSSA Chapter Information**

President: Phone:

Email:

Permanent Address:

Faculty Adviser: Phone:

Email:

Permanent Address:

**Provide the contact information below for the members of your Chapter who will assist with the session below.**

1. Name: Phone:

Email:

2. Name: Phone:

Email:

3. Name: Phone:

Email:

4. Name: Phone:

Email:

**Submit Application to**:Vice President of Chapter Development: <mailto:vpchapterdev@prsa.org>

Executive Director: [jeneen.garcia@prsa.org](mailto:jeneen.garcia@prsa.org)

*By submitting this application, we commit to being available for regular contact with the vice president of Chapter development during the pre- and post-planning process. Applications will be evaluated on the proposed presentation above. Four Chapters will be selected to present virtually and one alternate Chapter will be selected to develop a back-up presentation.*